Empty Equipment Release Procedure

Once booking has been created and confirmed by Customer Service department you should apply to Logistics department oda.tkartseva@cma-cgm.com / oda.vchepelenko@cma-cgm.com

There are 3 ways to get empty containers for your booking:

- **Pick-up empty containers from Odessa (BKP or HPC)/Ilyichevsk Sea Fishing port terminals or off-dock depots** Empty Delivery Order as per ports proforma should be presented to Logistics Department showing container type and quantity, booking number(s), name of trucking company who will give truck. Logistics department is sending an electronic Empty Release message to Terminal/Depot keeping in CC customer’s representative responsible for pick-up. Truck driver should obligatory have Letter Of Attorney to pick-up empty units and booking number to get empty containers.

- **Open a drop-off for empty units on nominated stuffing place/warehouse under your control.**

  Request including Booking No, size, type, quantity of containers, stuffing place address, working hours, full contact details, should be sent to oda.tkartseva@cma-cgm.com/ oda.vchepelenko@cma-cgm.com

  Every day before 10-00 and 17-00 you or nominated warehouse should provide to Logistics department oda.obobylev@cma-cgm.com /oda.vchepelnko@cma-cgm.com a report showing quantity of entered containers, date and time of entrance, booking to which they should be linked and balance of still needed containers.

- **“Backload” with export cargo of empty containers returning after import discharge.** Request including Booking No., containers numbers, date when status changed to export should be sent to oda.tkartseva@cma-cgm.com/ oda.obobylev@cma-cgm.com/ oda.vchepelenko@cma-cgm.com Containers can be taken for export and loaded with export cargo only after confirmation of Logistics department.