USER GUIDE FOR TELEX RELEASE / EXPRESS RELEASE

Documents to Arrange:

- Full set of OBL (Original Bill of Lading) in CMA Pakistan, with proper endorsement.
- LOI (Letter of Indemnity) on the Shipper's letterhead (sample attached). Ensure that the LOI is properly endorsed.
- Format of Express Release LOI: <u>CMA CGM EXPRESS RELEASE FORMAT</u> for CMA and <u>ANL EXPRESS RELEASE FORMAT</u> for ANL
- Bank NOC (No Objection Certificate) if the consignee is "TO THE ORDER BANK," including 2 PA numbers and proper endorsement. <u>FORMAT NOC</u>
- The OBL must be endorsed by both the shipper and the bank (if the bank is the consignee of the OBL)
 with 2 PA numbers same as in Bank NOC, in case bank is not involve so shipper endorsement will be
 enough.
- Charges will be USD 55.00.
- The Telex release / SWB request will be processed in compliance with local rules and regulations of the POL (Port of Loading) and POD (Port of Discharge).
- Telex release will not be processed if an HBL (House Bill of Lading) is involved.

Once you have gathered all the required documents listed above, please schedule an appointment on the CMA website using the link below:

• Telex Release: https://mycustomerservice.cma-cgm.com/

After logging in on CMA Website, follow the steps below:

Step 1:

- BL Number: Enter the current BL number for which the Telex Release needs to be issued.
- Service Type: Select the appropriate service type, such as "BL Surrender."
- Agency Location: Choose Pakistan Karachi or the location where you are submitting the original documents.
- Need Appointment: Move the button to "Yes" to confirm that an appointment is required.

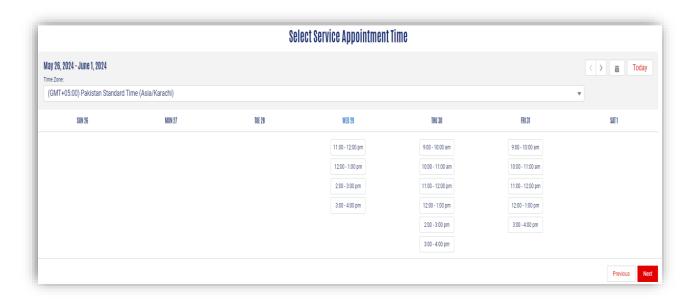


Step 2:

Choose Pakistan Standard Time for the time zone.

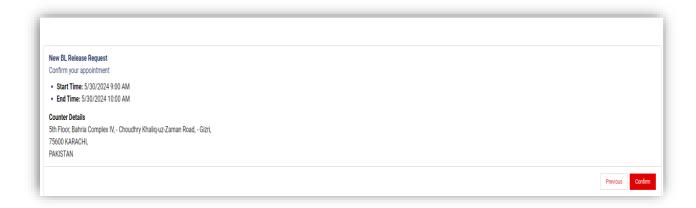
Select the desired date and time.

Click "Next" to continue.



Step 3:

Please review the information and click "NEXT" to proceed.



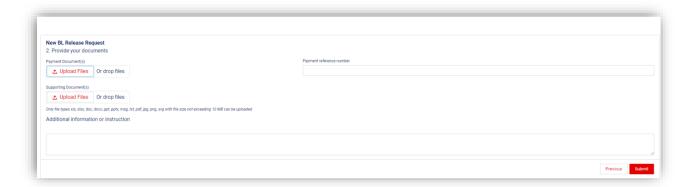
Step 4:

In the **Payment Documents** section, attach receipts for the Telex Release fees.

In the **Supporting Documents** section:

- Upload a front and back scan copy of the full set of the Original Bill of Lading (OBL).
- Include the properly endorsed Letter of Indemnity (LOI) from the Shipper.
- Attach the Bank No Objection Certificate (NOC) if the Consignee is a bank as stated in the OBL.

In the Additional Comments section, you may leave it blank or provide any special instructions if necessary.



Step 5:

Click "submit" to finish. Our team will review your appointment and verify that the provided documents are in proper order. Once approved, you may visit our office within your scheduled appointment time to submit the original documents.

We will then update our system with the Telex Release and notify the POD and customer, as well as all involved parties, that this is a Telex Release Bill of Lading (BL).

To: CMA CGM , 4 Quai d'Arenc - 13002 Marseille
France
Date:
Vessel:
Voyage N° :
Port of loading:
Port of discharge :
Container number(s):
Goods description:
B/L N°:
Dear Sirs,
The above goods were shipped on the above vessel by Messrs(shipper's name) and
consigned to Messrs(consignee's name)
N° have been surrendered in CMA CGM PAKISTAN PVT LTD (CMA CGM office to be named).
We hereby confirm that the value of the cargo above referred, has been fully paid / will be duly paid (erase
inappropriate mention) as per terms of sales agreed between parties.
Therefore we irrevocably instruct you to deliver the above mentioned goods without production of the original
bills of lading N°to Messrs :
[insert full style name and address of the party to whom the cargo should be delivered]
We confirm having read and accepted the terms and conditions of the CMA CGM bill of lading which are
located on the CMA CGM Web site at the following address:
http://www.cma-cgm.com/products-services/shipping-guide/bl-clauses
We hereby undertake to hold Messrs. CMA CGM, its underwriters, subsidiaries, agencies, sub-agencies, all
their representative directors and employees harmless in respect of any liability, loss or damage of
whatsoever nature which you may sustain in respect with your complying with our instruction and that we
shall not make any claim, nor issue any proceedings, for wrongful delivery of cargo.
Best regards
Signature
Full name& position in the company
Stamp

To:	ΔNI	SINGAF	ORF	OTF I	ΓD

The Metropolis 9 North Buona Vista Drive # 03-02,

The Metropolis, Tower 1, Singapore 138588

Date:
Vessel :
Port of loading:
Port of discharge :
Container number(s):
Goods description :
B/L N°:
Dear Sirs,
The above goods were shipped on the above vessel by Messrs(shipper's name)
We hereby confirm that the value of the cargo above referred, has been fully paid / will be duly paid (erase inappropriate mention) as per terms of sales agreed between parties.
Therefore we irrevocably instruct you to deliver the above mentioned goods without production of the origina bills of lading N°to Messrs :

[insert full style name and address of the party to whom the cargo should be delivered]

We confirm having read and accepted the terms and conditions of the CMA CGM bill of lading which are located on the CMA CGM Web site at the following address:

http://www.cma-cgm.com/ProductsServices/ContainerShipping/ShippingGuide/BLClauses.aspx

We hereby undertake to hold Messrs. CMA CGM, its underwriters, subsidiaries, agencies, sub-agencies, all their representative directors and employees harmless in respect of any liability, loss or damage of whatsoever nature which you may sustain in respect with your complying with our instruction and that we shall not make any claim, nor issue any proceedings, for wrongful delivery of cargo.

Best regards
Signature
Full name& position in the company
Stamp

March 01, 2017		
The Manager CMA CGM PAKI Karachi	STAN (PVT) LIMITED	
Dear Sir,		
F	Re:YOUR BILL OF LADING #	DATE.
	E FORM NO:	DATED
	A/c. M/s.	
Date M/s.	we have no objection if consignment M/s. against Bill of lading No.	may be delivered to the ultimate Consignee Date
pakistan against sa	g received full value in accordance waid 'E' Form, also confirm that we have full set to shipper for onward subm	ith foreign exchange regulation of state bank of re endorsed the Bill of lading in favour of notify ission to you.
This certificate is our part.	being issued at the request of said of	ustomer without any risk and responsibility on
Authorize	d Signatory	Authorized Signatory