

## **STANDARD SHIPPING INSTRUCTIONS TEMPLATE**

**Booking Reference :**  
**Shipper/Forwarders Reference:**

**Vessel Name :**

**Voyage:**

**PoR (Place of Receipt) :**  
**POL (Port of Loading) :**

**POD (Port of Discharge) :**  
**Fpd (Final Place of Delivery) :**

**Payment Terms Freight :**

**FREIGHT Payable at :**

**BL Type :**

**Number of Original bls :**  
**Number of Copies/Waybills :**

**SHIPPER: (provide FULL STYLE address of the SHIPPER incl CONTACT DETAILS)**

**CONSIGNEE : (provide FULL STYLE address of the CONSIGNEE incl CONTACT DETAILS)**

**NOTIFY : (provide FULL STYLE address of the NOTIFY PARTY incl CONTACT DETAILS)**

**FOR EACH CONTAINER, thanks to provide following details :**

<b>Nr</b>	<b>Container Nr</b>	<b>Seal Nr</b>	<b>Number and Kind of packages</b>	<b>Cargo Description</b>	<b>Cargo Gross Weight IN KILOS</b>

**In case of imo cargo, please indicate all imo details :**

<b>Cntr Number</b>	<b>UN class</b>	<b>Un Code</b>	<b>Flash Point</b>	<b>Others</b>

**In case of reefer containers, please indicate all reefer settings :**

<b>Cntr Number</b>	<b>Min Temperature</b>	<b>Max Temperature</b>	<b>Ventilation</b>	<b>Humidity</b>

**In case of out of gauge containers, please indicate dimensions :**

- **Length :**
- **Width :**
- **Height :**

**OTHERS (if applicable) :**

- **L/C details :**
  
- **Certificate details :**
  
- **Original bills of lading / waybills distribution details :**
  
- **Original Invoice distribution details :**
  
- **Additional Remarks :**