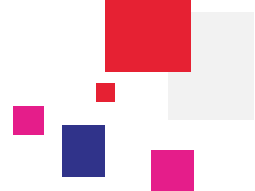


Online LOI- CMA CGM Group eBusiness Portal



Through the Online- LOI- eSignature feature on CMA CGM Group website, you will no longer have to sign & submit the hardcopy documents.
eSignature allows to send in a few click digitally signed documents having the same legal value as hard copies.
Your agent will receive it as soon as you sign them.

The list of eLOI available on CMA CGM Group Website

- Amending BL
- Consignee release confirmation special Covid19
- Shipper release confirmation special Covid19
- Express release special Covid19
- Non-endorsed bill
- Delay in Transit
- Express (Telex) Release
- Part load One Shipper/Several Consignees
- Part load Several Shippers/One Consignee
- Print BL at Destination

Step 1: Login to CMA CGM group eBusiness portal



cma-cgm.com

Go to 'My CMA CGM' → 'View My Shipment Dashboard'

The screenshot shows the CMA CGM eBusiness portal. The navigation bar includes 'Core Services', 'CMA CGM+', 'My CMA CGM' (highlighted with a red box), 'News', and 'Help'. Below the navigation bar, there are several sections: 'Quick Access' with links like 'Find a Route', 'Get a Quote', 'Request Booking', 'Track my Shipment', 'View my Shipment Dashboard' (highlighted with a red box), and 'See my Documents'; 'Routes' with links like 'Lines Presentation', 'Port Schedules', 'Voyage Finder', and 'Eco Calculator'; 'Documents' with links like 'Submit SI', 'Document Dashboard', 'Draft to be Reviewed', and 'Original Available'; 'Prices' with links like 'My Prices', 'Carrier Charge Finder', 'Inland Prices', 'Detention - Demurrages', and 'Public Prices Finder'; 'Preparation' with links like 'VGM Form Declaration', 'VGM Upload', 'VGM Dashboard', and 'Tare Finder'; and 'Finance' with links like 'Invoice Dashboard' and 'Container Charges'. There is also a 'Visibility' section with links like 'Container Dashboard', 'My eBusiness Center', and 'Public Prices Finder'.

Online LOI- CMA CGM Group eBusiness Portal



anl.com.au

apl.com

Go to 'eBusiness' → "My Shipment Dashboard"

HOME	ABOUT US	OUR OFFERINGS	RESOURCE CENTER	EBUSINESS	LOCAL OFFICES	NEWS & MEDIA	Q
EBUSINESS OFFER	SHIPMENT VISIBILITY	SCHEDULES	PRICES	BOOKING / SI	DOCUMENTS	INVOICING	
Our Services	My Homepage	Routing Finder	My Prices	Request Booking	Document Dashboard	Invoice Dashboard	
Create a Web Account	My Shipment Dashboard	Voyage Finder	Carrier Charge Finder	Submit SI	Draft to be Reviewed	Container Charges	
Help	Notification Center	Port Schedules	Inland Prices	VGM Form Declaration	Original Available		
	Shipment Tracking	Eco Calculator	Detention - Demurrages	VGM Upload			
	Container Dashboard		Quotation Request	VGM Dashboard			
			Insurance Request	Tare Finder			
			Public Prices Finder				

Step 2: Enter the Booking reference from **My Shipment Dashboard**

Shipment Dashboard		All Export/Import Shipments				Create Booking	Views
<input checked="" type="radio"/> All <input type="radio"/> My Shipments		<input type="text" value="Enter BKG Reference"/>				<input type="button" value="Switch to Container view"/>	
<input type="checkbox"/> Shipment Ref My Ref	<input type="checkbox"/> From (Receipt or POL)	<input type="checkbox"/> POL ETD	<input type="checkbox"/> Export Voyage Vessel	<input type="checkbox"/> POD ETA	<input type="checkbox"/> Shipment Status	<input type="checkbox"/> To do	<input type="checkbox"/>
> [REDACTED]	TUTICORIN, IN	TUTICORIN, IN 5/1/2020 6:00 AM	215G3R OEL SHRAVAN	PORT SAID, EG 5/15/2020 5:30 PM	Booked	Submit SI	Actions
> [REDACTED]	COCHIN, IN	COCHIN, IN 5/2/2020 6:00 AM	098G5S GH ZEPHYR	HAMBURG, DE 5/30/2020 1:00 PM	Booked	Submit SI	Actions



Step 3: Select **UPLOAD DOCUMENT** option under Actions

The screenshot shows a shipment record with the following details:

Shipment Ref My Ref	From (Receipt or POL)	POL ETD	Export Voyage Vessel	POD ETA	Shipment Status	To do
> [Redacted]	TUTICORIN, IN	TUTICORIN, IN 2/21/2020 6:00 PM	170G2R X-PRESS MAHANA...	ALIAGA, IZMIR, TR 3/13/2020 10:00 PM	Booked	Submit SI

The 'Actions' dropdown menu is open, showing the following options:

- Submit SI
- Submit VGM
- Upload Doc**
- Reuse Booking
- Modify
- Request Cancellation
- More Shipment Details

A red arrow points to the 'Upload Doc' option. Below the menu, a red box highlights the text 'Click on 'Upload Doc''.

Step 4: You need to select **SIGN ONLINE** and then **Respective LOI**

The screenshot shows the document upload/signing interface. On the left, there is a form with the following fields:

- Booking ref. [Redacted]
- B/L Status: NotAvailable
- B/L Type: None
- POL: INV TZ
- POD: US NYC
- Voyage: OIL50E1MA
- Vessel: XNCHI
- Uploader: [Redacted]

On the right, there is a text box: "Upload your document online to facilitate your activity! You now have the possibility to use the electronic signature for some documents, totally online !"

Below the text box, there are two main options:

- UPLOAD**: Choose a file from your computer
- SIGN ONLINE**: Submit your document totally online (e.g. Letters of Instructions, ...)

The 'SIGN ONLINE' option is highlighted with a red box. Below it, a list of document types is shown, with 'LOI - Amending BL' highlighted:

- COVID 19- Consignee Release Confirmation
- COVID 19- Express release
- COVID 19- Shipper Release Confirmation
- LOI - Amending BL**
- LOI - Delay in Transit
- LOI - Express (Telex) Release
- LOI - Non endorsed bills
- LOI - Partload One Shipper / Several Consignees
- LOI - Partload Several Shippers / One Consignee
- LOI - Print BL at destination - Appendix A
- LOI - Print BL at destination - Appendix B

Below the list, there is a red box containing a blue circular icon with a white document symbol. At the bottom right, there is a red button labeled 'Fill Document'.

Step 5: Click on '**Fill Document**' button to continue

Your Digital LOI will get open and you can fill the details in Digital LOI by Clicking **Continue**

LOI Document needs to be filled according to the LOI you have selected.

Online LOI- CMA CGM Group eBusiness Portal



Once you've signed digitally, you will be getting notification on eLOI and also you can check the Uploaded Document in **"My Shipment Dashboard"**.

The screenshot shows the 'Shipment Dashboard' interface. At the top, there's a header with 'Shipment Dashboard' and 'All Export/Import Shipments'. Below that, there are navigation options like 'My Shipments' and a search bar. The main content area displays a table of documents for a specific container. The table has columns for Reference, Type, and Date. One document, 'Letter of Indemnity', is highlighted with a red box.

Reference	Type	Date
LI-82-200228134329	Letter of Indemnity	2/28/2020
[REDACTED]	B/L Original Negotiable	2/25/2020

eLOI documents are sent to your agent, you can be in touch with Document agent for further procedures.

Please contact our customer service team if you have any questions or clarification.