Submitting SI Online – CMA CGM Group eBusiness

Login to CMA CGM eBusiness Portal

CMA CGM

[cma-cgm.com](cma-cgm.com)

Go to 'Transport Management' ➔ 'Submit SI'

Our Offers   Services +   Routes & Pricing   Transport Management   Digital Services

My eBusiness Center	Organize / Prepare	Manage Documents
My Homepage	Request Booking	Submit SI
My Shipment Dashboard	VGM Form Declaration	Document Dashboard
Create a Web Account	VGM Upload	Draft to be Reviewed
	VGM Dashboard	Original Available
	Tare Finder	

Step 1: Enter CMA CGM Group Booking Reference or choose from the list in Select Booking reference

○ Enter Booking Reference(s)   ○ Select Booking Reference(s)

Type in your booking reference(s) *   `AMC0123456`

Multiple Bookings are allowed, separated by a comma (e,g, AAA123456, AAA1234567)

Booking Reference(s)

○ Enter Booking Reference(s)   ● Select Booking Reference(s)

Your selection :

Display ▼

Booking Ref.	My Ref.	POL	POD	Voyage	Shipper	Consignee	Status	
AMC0722127		NHAVA SHEVA	DAMIETTA	0IN2TW1MA			Booked	+
AMC0723484		NHAVA SHEVA	CHITTAGONG	0IS1SE1MA			Booked	+
CAD0368710		MUNDRA	APAPA	0MS31W1MA			Booked	+

Note: Any change to the initial Booking [**Split OR Merge**] must be notified to our Customer Service Department for amending the initial booking prior to SI Submission.
Click on 'Next' button to continue

Tips	Merge: You can enter multiple booking numbers to submit single SI for multiple bookings.

Step 2: Voyage & Routing Details

Voyage Reference	INA17W	Vessel	JPO LIBRA
POL	NHAVA SHEVA, IN	POD	SAVANNAH, GA, US
Print on B/L as	NHAVA SHEVA, IN	Print on B/L as	SAVANNAH, GA, US
Place of carriage Receipt		Final Destination	
Print on B/L as		Print on B/L as	

POL & POD information will be retrieved from original booking and you will not able to change this information while submitting SI.

Note: Any amendments required on POR / POL / POD / FPOD should be notified to Customer Service prior to SI Submission.

Click on 'Next' button to continue

Tips	💾 Save Draft	You can save your SI by clicking on 'Save Draft' option available on all steps.

Step 3: Adding Shipment Parties

You can add parties from existing list from **Search by Name** tab or **Search by Country or Favourite** tab.
3.1. Search by Name

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Add Parties

Enter Company name

Search by Name | Search by Country or Favorite | Create a Party

Your Party Name: TEST | Add

Select Company Name to Add Party to SI

TEST COMPANY 1 - MUMBAI
TEST COMPANY 2 - DUBAI

Or you can select party from your **most used partner** list based on company role.

Search by Name | Search by Country or Favorite | Create a Party

Your Party Name: | Add

ⓘ You can create a new party.

Select Company Role

Most used partner on your booking

- Shipper
- Forwarder
- Consignee
- Notify
- Second Notify party
- Deciding party
- Named Account
- Customs Broker
- Freight Payer

ⓘ A single partner is allowed in this category. You can replace the partner.

Click on '+' button to add selected party to SI

TEST COMPANY 1 - MUMBAI ＋
TEST COMPANY 2 - DUBAI ＋
TEST COMPANY 3 - KARACHI ＋
TEST COMPANY 4 - COLOMBO ＋
TEST COMPANY 5 - KOCHI ＋
TEST COMPANY 6 - DAMMAM ＋

3.2. Search by Country or Favourite

Add Parties

To Search by Country Name

To Search by Company Name

To View Favorite Parties

Search by Name | Search by Country or Favorite | Create a Party

Name: - Type in -   Country: Select a country ▼   ☐ Favorite   Display: 10 lines ▼

★	Company name	Address	City	Province/State	Country	
☆	TEST COMPANY 1	PO BOX 123456	DUBAI	DUBAI	UNITED ARAB EMIRATES	＋
☆	TEST COMPANY 2	TOWER 3 - 8TH FLOOR	MUMBAI		INDIA	＋
☆	TEST COMPANY 3	DOOR NO 25	GIZRI	KARACHI	PAKISTAN	＋
☆	TEST COMPANY 4	ABC TOWER	JAYAH MAWATHA	COLOMBO	SRI LANKA	＋
☆	TEST COMPANY 5	1 RUE DU PAPE ALABROBIA	ANTANANARIVO	ANTANANARIVO	MADAGASCAR	＋
☆	TEST COMPANY 6	AV DU JAPAN IM FATMA B 21	TUNIS	ARYANAH	TUNISIA	＋
☆	TEST COMPANY 7	VIA DEGLI ARTIGIANI 6	VAIANO CREMASCO	LOMBARDIA	ITALY	＋
☆	TEST COMPANY 8	LOT 21 LOTIISEMENT JAMIL ETAGE	CASABLANCA	CASABLANCA	MOROCCO	＋
☆	TEST COMPANY 9	RUE DE LA CROIX ROUGE 43	VISE	LIEGE	BELGIUM	＋
☆	TEST COMPANY 10	12 RUE DE VERDUN	LAVAL	MAYENNE	FRANCE	＋

Click on '+' button to add selected party to SI

Navigation option |◄ ◄ ► ►| 1 - 10 of 661

3.3. Create a Party

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Alternatively you can create a new party from '**Create a Party'** tab which can also be retrieved in future.

Please ensure to update **Full Style Information** as per below, even if it's not required on the BL. (Address to be displayed on the BL can be altered as per your requirement).

- Full Name of the Company
- Building Name & Room Number
- Street Name & Area Along with Post Box Number (Zip Code)
- City, District & Country
- Tel & Fax Number or Email Address [Contact Details are mandatory]

Once party added you need to assign the company role. **Shipper, Consignee** & **Notify Party** is mandatory while submitting the SI.

You can customise the address to be displayed in BL by clicking on '**pencil'** button.

*Click on '**Next'** button to continue*

Step 4: Updating Container & Cargo Details

Please ensure complete and accurate description of cargo is provided.

Hazardous Cargo: Ensure all IMDG info, like IMO Class, UN Number, etc. should mentioned accurately

Reefer Cargo: Ensure the accurate temperature is mentioned

Part of FCL BL: In case, the BL covers only part of the container, please ensure that "**Part of FCL**" is clearly stated on the Description)

Carrier Seal Number is mandatory

Tips	▦ Table/Spreadsheet mode	You can update container details in Table Form or import details from Excel.

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To remove the container number from SI (Split BL)

UOM : KGM / MTQ ▼ | Table/Spreadsheet mode

40 HC **ABCD0000001** ON ●

40 HC **ABCD0000002** ON ●

Click on Container Number to Navigate

(*) Mandatory fields

— To be completed
— In progress
— Completed

ABCD0000001 - 40' Dry High Cube

General information

Enter Container Number

Container number * | ABCD0000001 | ☐ Shipper owned

Equip. * | 40 HC ▼

Total Weight (Excl. Tare) | -

Tare weight | **4700** KGM

Total volume | -

Enter 'Carrier Seal' Number

Shipper seal |
Carrier seal |
Custom seal |
Terminal op. seal |

Note: In case of split BL, you can click '**ON**' button to remove the container from SI. Removed containers will be shown with status '**OFF**' (OFF)

40 HC **ABCD0000001** ON ●

40 HC **ABCD0000002** ON ●

(*) Mandatory fields

— To be completed
— In progress
— Completed

Marks & Descriptions

Define for all containers ● Yes ○ No

Select 'Yes' option to enter single description for all containers

Copy

Marks & Numbers | Goods Description *

Saved Descriptions ▼

To retrieve the saved description

Please enter 'Marks & Numbers' here | Please enter 'BL Description' here

Save description as

[ ] Save

You can save the description for future use

6 digit commodity code & weight should be same as mentioned in the booking request.

(*) Mandatory fields

— To be completed
— In progress
— Completed

Package and description #1

Copy | Duplicate

Enter Commodity Name or HS Code

Commodity * | [   ]
Type name or code (min. 2 chars)

Cargo gross weight * | 0 | KGM

Volume | | MTQ

Enter Cargo Gross Weight

Nbr of packages * | 0

Enter Package Count

Type of packages * |

Enter Type of Packages

On B/L |

Click on 'Next' button to continue

■ ■ ■ ■ ■ ☐ **Step 5: Updating Payment Details & Additional Information**

Select Freight Payer and Payment Location

Select Place of Issue and BL Type
BL type should be same as mentioned in booking

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Payment Conditions & Comments

Prepaid/Collect **Prepaid** ⍰

Freight Payer* ABC LOGISTICS I PVT LTD (Shipper) ⍰

Payment Location* NHAVA SHEVA,IN ⍰

B/L

Place of Issue DELHI,IN

Type* Negotiable

Number of Originals 0 Freighted 3 Unfreighted

Number of Copies 0 Freighted 1 Unfreighted

B/L comments (not to be printed on B/L)

Space for Entering Comments / Remarks

Collect Shipment: Kindly mention Origin charges payer (**Invoice Party**) details in comments field.

Brokerage Party: In order to process brokerage to correct party, please mention "Brokerage Payable to..." in the comments field.

Note: All other requirements regarding the BL should be mentioned in the SI comments column.

Click on 'Next' button to continue

Step 6: Review & Submit SI

Review all the information entered, if any edition required click on [✎ Modify] **'Modify'** button.

Shipment Parties

Option to 'Modify' the SI details ← [✎ Modify]

Requestor
ABC LOGISTICS PVT LTD
MUMBAI, INDIA

You may also download the PDF copy of SI by clicking on [Print] **'Print'** button

Shipping Instructions - Recap & Submit

Option to 'Modify' the SI details ← [Print]

① Start ② Voyage & Routing ③ Shipment Parties ④ Container & Cargo ⑤ Payment ⑥ Submit

[Submit SI ❯] Finally click on **'Submit SI'** to submit the SI to CMA CGM Group.

You will receive confirmation message once SI submitted successfully.

Shipping Instructions submitted successfully

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In case of any questions on Submitting SI on CMA CGM Group eBusiness Platform, please contact:
Email: eCustomerSupport@cma-cgm.com

Click & Ship!

Explore additional features available on CMA CGM Group eBusiness platform.