CALL FOR PROPOSALS 2017

Specifications

«Improving the quality of life for ill children and children victims of trauma»

Territories concerned:

- France: Region of Provence Alpes Côte d'Azur
- Lebanon: all regions

Deadline for applications: February 10th, 2017

Application files must be submitted to the Foundation exclusively through its internet website:

- Associations in France – PACA region:

- Associations in Lebanon:
TABLE OF CONTENT

1. Presentation of the CMA CGM Corporate Foundation ............................................. 3

2. Theme of the call for proposals: Improving the quality of life for ill children and children victims of trauma ...... Erreur ! Signet non défini.

3. Projects eligibility ........................................................................................................ Erreur ! Signet non défini.

4. Projects selection ......................................................................................................... Erreur ! Signet non défini.

5. Schedule for the Call for proposals 2017 ............... Erreur ! Signet non défini.

6. Application form ........................................................................................................... 6
1. Presentation of the CMA CGM Corporate Foundation

Founded in 2005, the CMA CGM Corporate Foundation aims to support vulnerable children. It operates in Provence Alpes Côte d’Azur region (France) and in Lebanon, supporting the actions of non-profit organizations that meet the following objectives:

- Encourage personal development of disabled children
- Improve the everyday life of ill children
- Promote equal opportunities for young people coming from underprivileged backgrounds.

Also, it mobilizes the maritime expertise of the CMA CGM Group through a vast humanitarian transport operation for the NGOs Doctors Without Borders, Action Against Hunger, Handicap International and the French Red Cross.

The Foundation also awards an annual Prize to two associations, one French and one Lebanese, for their social and humanitarian actions towards children.

More than 160 projects led by non-profit organizations have benefited from a financial support of the CMA CGM Corporate Foundation since its creation.

2. Theme of the call for proposals: improving the lives of ill children and children victims of trauma

The emotional and social environment is a key element in the recovery of ill children and children victims of trauma. Therefore, the Foundation has chosen to support in 2017 projects aimed at improving the daily lives of these particularly vulnerable children.

This concern has been expressed, since 2005, through partnerships aimed at creating or providing equipment for children welcome centers or care facilities. Have thus been supported: the Espace Méditerranéen de l’Adolescence in Marseille, a health and social center in a disadvantaged neighborhood in Beirut, associations offering the development of cultural or sport activities for hospitalized children (clowns in hospital, sailing rides...), associations offering assistance to children suffering from psychological trauma, including victims of mistreatment and sexual abuse.

For the year 2017, grants will be awarded through a Call for proposals aimed at improving life conditions, the well-being and personal fulfillment of ill children or victims of trauma, on one of the following areas:

- Access to basic learning through the maintenance or re-establishment in school
- Access to cultural, sporting and recreational activities adapted to children’s abilities
- Support in favor of equipment and facilities for the conservation or re-establishment of family relations
- Support in favor of equipment to improve the quality of life in children’s welcome centers and care facilities
- Access to specific and surgical care for children who cannot be treated in their countries.
3. Eligibility of projects

The CMA CGM Corporate Foundation only considers projects:
- Relating to the theme of the 2017 Call for proposals outlined above
- That will be implemented in the concerned territories of the Foundation (PACA region in France or Lebanon)
- Having filled a complete application before the deadline.

- Eligible organizations

The Foundation only considers projects offered and implemented by non-profit organizations of general interest.
  - Projects initiated by individuals or related to individuals are not eligible.

- Public

The beneficiaries of the projects are ill children or children victims of trauma aged 0 to 18. These include:
  - Children suffering from a lasting disease, a chronic disease, an orphan disease or a rare disease
  - Underprivileged children with no access to health care and suffering from health problems
  - Children suffering from trauma (war, child abuse, sexual abuse, etc.), with psychological disorders.

- Territory

The call for proposals concerns exclusively actions to be implemented:
  - In France: In the Provence Alpes Côte d'Azur region
  - In Lebanon: in all Lebanese regions.

- Eligible expenditures

Financial support may involve investment and equipment charges: acquisition of materials, adapted equipment, vehicles, furniture, layout of premises to permit accessibility etc.

The funding cannot cover running costs or operating expenses of the organization. Are excluded:
  - Real estate investments,
  - Organizations' running costs (premises and related expenses, staff salaries...),
  - Specific events (seminars, conferences etc.).

The Foundation focuses on projects involving concrete assistance to children; In addition, the Foundation recommends co-financing.
4. Selection of projects

- **Selection criteria**

The CMA CGM Corporate Foundation supports projects:
- Responding to uncovered needs
- With an innovative aspect
- Promoting the autonomy and the social integration of children and youth
- Strengthening of family relations

- **Amount of financial aid**

The amount of financial aid granted by the CMA CGM Corporate Foundation is **between 5 000 and 30 000 Euros**. The granted amount is determined by the Foundation based on the needs, the scope of each project, the estimated budget and the number of chosen applications. The number of financial aids awarded depends on the quality of the projects received and the annual resources of the Corporate Foundation. The Board of Directors of the CMA CGM Corporate Foundation reserves all rights in this matter.

- **Dates of implementation of the project**

The projects supported by the Foundation shall not exceed a period of one year and must be fully completed by the end of 2018.

- **Selection process**

Applications are handled by the CMA CGM Corporate Foundation services that disregard incomplete applications or those which do not meet the specifications. A field visit and a meeting with the projects leaders is to be planned during the selection process. The Foundation studies the projects in view of the addressed issues, their relevance, feasibility and efficiency (quality/cost ratio). Based on these criteria, the Foundation conducts a **pre-selection** and sends a notice to the Board of Directors.

- The delegation of the Foundation in Beirut is the contact for **associations acting in Lebanon** and handles their applications. Candidates based in Lebanon can contact them by e-mail for any question concerning the Call for proposals.

  Email: fondation@meritsal.com

- The Foundation head office in Marseilles is the contact for **associations in the Provence Alpes Côte d'Azur region** and handles their applications. They can be contacted by e-mail for any question concerning the Call for proposals.

  Email: fondation@cma-cgm.com

The pre-selected files are transmitted for consideration to the **Board of Directors** of the Foundation. The Board meets, selects the projects and sets the awarded financial aid. The chosen projects leaders will be notified by e-mail of the outcome of the selection.
An agreement is passed and signed by the Foundation with the selected organizations. This agreement sets out the rules for granting financial support and commitment of the organization, particularly in terms of monitoring and evaluation of the project (progress reports, final report, etc.).

➢ At any time during the selection process, the Foundation reserves the right to contact applicants to request clarifications, additional information or documents on submitted applications.

<table>
<thead>
<tr>
<th>Launch of the call for projects:</th>
<th>November 21, 2016</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deadline for submitting applications:</td>
<td>February 10, 2017</td>
</tr>
<tr>
<td>Evaluation and pre-selection of applications:</td>
<td>February to end of May 2017</td>
</tr>
<tr>
<td>Announcement of results to candidates:</td>
<td>Mid-June, 2017</td>
</tr>
<tr>
<td>Signature of conventions and delivery of financial contributions:</td>
<td>Summer 2017</td>
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</tbody>
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5. Application form

All documents must be submitted online with your electronic application form

➢ About your application
  □ the completed application form available online
  □ the nomination paper signed by the head of your organization (to be downloaded)

➢ About the project
  □ the estimated budget and the overall financing plan of the project stating grants acquired and requested (to be downloaded)
  □ the detailed allocation budget of the grant requested from the Foundation (to be downloaded)

Remark: if your application is selected, you will have to provide us with two estimates coming from different suppliers, in case of delivering goods, equipment or services.

➢ About your organization
  □ the statutes of the organisation, the receipt of the date and the registration number at the Ministry of the Interior
  □ the composition of the Boards of Directors
- the latest annual activity report of the organization
- the last balance sheet of the organization
- the estimated budget of the organization for the current year, dividing operation from investment
- the bank details of the organization (IBAN number) to which the transfer should be made if a grant is obtained - preferably a Bank account in Euros or US Dollars.
- letters of recommendation (optional)

Please note: Incomplete files will not be accepted.